

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

STAFF NOTES

FROM:

Plans Branch/PPS  
Office of Security

EXTENSION

NO.

DATE

25 July 1988

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. C/Plans Br

26 Jul

WA

2. C/PPS

27 Jul

B

3. EO/OS

17/29 7/29

B

4. D/OS

←

5.

6.

7.

8.

9.

10.

11.

12.

13. Regrade Confidential When  
Separated from Secret Attachment

14.

15.

29 July 1988

1. DDA, D/S and C/EAG Meet with PFIAB

25X1 The DDA, D/S, and C/EAG provided Mrs. Anne Armstrong, PFIAB  
25X1 Chairman, and other PFIAB members with a briefing [redacted]  
[redacted]

25X1 2. DDA Visits [redacted] Building

25X1 The DDA held discussions with CD, SSD, SAD, and SSC  
25X1 personnel and toured various work areas in [redacted] Building.  
25X1 The DDA was very impressed with the high degree of energy and  
spirit that was exhibited by the OS personnel that he met.  
[redacted]

25X1 3. Upcoming DDA Off-Site [redacted]

25X1 The DDA sponsored a Quarterly Off-Site for his office  
25X1 directors [redacted] from 25-26 July. The Off-Site attendees  
25X1 focused on the 1990-1991 budget and minority recruitment in the  
DA. [redacted] noted that OS's minority hiring effort is  
lacking, and he has held preliminary discussion with PMS to  
25X1 establish a structured program to attract minority candidates  
into our professional ranks. [redacted]

25X1 4. DDA Off-Site [redacted]

25X1 [redacted] along with the EO, C/TSG, C/JSPO, C/PASG, and  
25X1 SAC/WFO, attended the DDA Off-Site that was held [redacted] 20  
25X1 and 21 July for [redacted] senior DA officers. The DDA and his  
managers addressed a wide spectrum of personnel-related issues  
including

25X1 [redacted] [redacted]  
SECRET

career management, perception of the DA, availability of  
resources, Agency ceiling, flexible benefits, PARS, ethics, and  
daycare. [ ] anticipates that the September OS Off-Site  
will focus attention on similar issues. [ ]

5. Retirement of C/EAG

The D/S announced that [ ] C/EAG, will be  
retiring on 29 July to embark on a second career with a private  
employer. D/S, DD/PTS, and DD/PS recognized C/EAG for his  
valuable OS program contributions and his many years of  
dedicated service to the Agency. A farewell reception honoring  
C/EAG was held on 26 July at the [ ] Building. [ ]  
[ ] DD/OTS, has been named to be [ ]  
replacement and will assume his new duties on  
1 August. [ ]

6. SEO Rotational Assignment

[ ] announced that [ ] C/PASG, has  
been selected to serve a rotational assignment with the  
Security Evaluation Office (SEO). [ ] is scheduled  
to begin his new assignment sometime during the mid-August time  
frame. [ ]

9. DD/PS Offering of Condolences

DD/PS offered OS's condolences to the family of [ ]  
[ ] Chief, Counterintelligence Security Group, due to the  
passing away of his mother, [ ] on 18 July.  
Funeral services were held on 22 July. [ ]

10. PTS Input to Publication of NIE

25X1 C/EAG reported that [ ] EAG Threat  
Analysis Division, was instrumental in providing significant  
25X1 input to the publication of a National Intelligence Estimate on  
Soviet Intelligence Capabilities. [ ]  
25X1

[ ]

12. PASG Sponsors Industrial Security Seminar

C/PASG noted that an Industrial Security Seminar (ISS) was  
held on 26 and 27 July for 35 contractors. This event marks  
the rebirth of the ISS, and more seminars are planned for the  
future. A reception for the contractors was held in the  
25X1 Executive Dining Room on the evening of 26 July. [ ]

13. OS Picnic to be Held on 16 September

There will be an OS picnic at Algonkian Park in Loudoun  
County on 16 September 1988. a flyer with all the details is  
now being circulated. All OS employees and their families are  
25X1 encouraged to attend. Points of contact are [ ]  
25X1 [ ]  
25X1 [ ]

15. Letters of Appreciation and Commendatory Memoranda

The following letters of appreciation and commendatory  
memoranda have been received since the last OS staff meeting:

25X1 [ ] for outstanding professionalism for  
25X1 support rendered to the [ ]

25X1 [ ] PASG/SESD, for excellent technical  
25X1 support provided [ ]

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